



# PALMER & CAY

Established 1868

## Add Driver and/or Check Driving Record Request Form

To: GIRL SCOUT SERVICES Palmer & Cay P. O. Box 847 Savannah, GA 31402-0847	COUNCIL NAME: APPALACHIAN Girl Scouts of the Appalachian Council, Inc. P.O. 3100 CRS Johnson City, TN 37602
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Complete this form for all employees and volunteers who regularly drive Council-owned/rented/leased vehicles; receive reimbursement for mileage for their own vehicles; and/or have driving duties as a significant part of their employee/volunteer assignments.

<input type="checkbox"/> Add Driver and/or <input type="checkbox"/> Check Record	<i>Name, EXACTLY as it appears on Driver's License</i>	<i>Date of Birth</i>	
<i>License Number</i>	<i>Class or Type of License</i>	<i>State</i>	<i>Years of Driving Experience</i>

Driver is  Employee  Year-Round  Seasonal

Volunteer

If Seasonal, inclusive dates: \_\_\_\_\_ to \_\_\_\_\_

Name of previous state if less than 5 years in current state: \_\_\_\_\_

Is driver licensed for and familiar with type of vehicle to be driven?  Yes  No

If no, when will training be complete? \_\_\_\_\_

How many years of driving experience does driver have in this type of vehicle? \_\_\_\_\_

Please attach a copy of proof of insurance (auto insurance card) and Driver license.

What is the driver's experience in the last 5 years? (*Persons not providing driver's experience information cannot be approved to drive council owned, leased, or borrowed vehicles.*)

# of Fault Accidents	# of Violations	License Ever Revoked or Suspended?	Explain accidents, violations, revocations suspensions. (Use additional sheet if necessary)
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

### *Safe Driving Is A Top Girl Scout Priority*

I warrant the above information is true and accurate to the best of my knowledge. I authorize any investigation of all statements herein and release the above named Girl Scout Council and its agents from liability in connection with any such investigation. I understand that untrue, misleading, or omitted information may result in dismissal, regardless of the time of discovery by the above named Girl Scout Council.

\_\_\_\_\_  
Signature of Driver Date